



Marshall Safety and Health Action Team (MSAT)

<http://msat.msfc.nasa.gov/>

MINUTES

7/21/2004

The MSAT meeting was held Wednesday, July 21, 2004, from 10:00-11:00 a.m. in Room 625, Building 4201.

Attendees were: Cynthia Williams, Lynn Motley, Peggy Jefferson, Glenn Owens, Chris Fisher, Frank Smith, Catherine Plunkett, John Nugent, Lisa Hughes, Jean Snowden, Joseph Hobson, Helen Eddleman, Lorraine Raby (WELCOME new member, Brittany Metcalfe, QD02)

WELCOME/GENERAL DISCUSSION

Vice Chairman, Chris Fisher welcomed all members, identified the Emergency Exits and noted that in the event of an emergency evacuation during a meeting, attendees need to reassemble outside the East end of building 4201 (toward 4203) for roll call. Protective Areas were also identified in the event of inclement weather conditions

MSAT SAFETY MINUTE

Chris shared a presentation on Sanitizers – Chemical Irritants (See attached and please share with your organization).

OLD BUSINESS

SAFETY JEOPARDY

- Funding of game items is still being worked. Phil Robbins (Chairman MSFC Contractor Safety Forum) sent a letter to all contractors with the details of how they could support the MSAT Jeopardy if they chose to participate.

When the process is worked to order prizes, the following events can be scheduled for organizations requesting Safety Jeopardy for their employees:

- Teledyne Brown Engineering. POC - John Nugent (to be confirmed)
- HEI – POC - Mary Hunter (to be confirmed)

NEW BUSINESS

Attending members signed the Certificate to be presented to Axel Roth at his Retirement Reception on August 12.

Family Fun Day will be October 2.

October 20 will be Safety Day at the Center. It will be a half-day activity. More details to follow.

Buckle Up Event – December will be Buckle Up for Safety Month. More information to follow.

COMMITTEE REPORTS –

- *Close Calls Committee:* Per Glenn Owens, presentation of Certificates is being scheduled.
- *Membership Committee:* Peggy Jefferson is leading the Badge Card event June 22, in 4203. (Thanks for all those who volunteered to assist Peggy).
- *Health Committee:* No report
- *Employee Interface and Communications:* No report
- *Center & Team Actions Committee:* No report

CLOSING COMMENTS

- MSAT members are asked to submit their concerns and any beneficial suggestions to make the Center a safer place to work to Monte Gravunder.

The next MSAT Meeting is

August 4, 2004, 10:00-11:00

ROOM 625 – BUILDING 4201